

**NORTH STAR CHILD CARE STUDENT CONTACT FORM****CHILD'S INFORMATION**

<b>Child</b>	<b>Nickname</b>	<b>Date of Birth</b>	<b>Sex</b>
<b>Address</b>			<b>Home Phone</b>
<b>Chronic Physical Problems/Pertinent Developmental Information/Special Accomodations Needed</b>			
<b>Previous Child Day Care Programs and Schools Attended</b>			
<b>If Child Attends this Center and Another School/Program, Give Name of School/Program</b>			<b>Grade</b>

**PARENT(S)/GUARDIAN(S) INFORMATION**

<b>Father</b>	<b>Place Employed</b>	<b>Business Phone</b>
<b>Home Address</b>		<b>Home/Cell Phone</b>
<b>Mother</b>	<b>Place Employed</b>	<b>Business Phone</b>
<b>Home Address</b>		<b>Home/Cell Phone</b>
<b>Person(s) or Agency Having Legal Custody of Child</b>		
<b>Home Address</b>		<b>Home/Cell Phone</b>
<b>Business Address</b>		<b>Business Phone</b>

**EMERGENCY INFORMATION**

<b>Allergies or Intolerance to Food, Medication, etc., and Action in an Emergency</b>		
<b>Child's Physician</b>		<b>Phone</b>
<b>Two People to Contact if Parent(s) Cannot Be Reached</b>	<b>Address</b>	<b>Phone</b>
1.	1.	1.
2.	2.	2.
<b>Person(s) Authorized to Pick Up Child</b>		
<b>Person(s) NOT Authorized to Pick Up Child</b>		
<b>Email Address:</b>		



5407 Peters Creek Road  
Roanoke, VA 24019  
(540) 366-3629

## North Star Child Care Agreement

1. North Star Child Care agrees to notify the parent/guardian whenever the child becomes ill and the parent/guardian will arrange to have the child picked up immediately.
2. The parent/guardian authorizes North Star Child Care to obtain immediate medical care if any emergency occurs when the parent/guardian cannot be located immediately.
3. The parent/guardian agrees to inform the center within 24 hours or the next business day after his/her child or any member of the immediate family has developed a reportable communicable disease, as defined by the State Board of Health except for life-threatening diseases which must be reported immediately.
4. The parent/guardian gives authorization for the child to participate in North Star Child Care's transportation and field trips, including swimming.
5. The parent/guardian has received the handbook and agrees to all the rules and regulations of North Star Child Care.
6. The parent/guardian agrees to give one week written notice prior to withdrawing their child from North Star Child Care. Charges will be applied unless notified in writing.
7. The parent/guardian agrees that if this account is delinquent by more than 30 days that the parent/guardian agrees to pay all costs of the collection of this account including court costs and reasonable attorney fees which the parent/guardian agrees shall be thirty three and a third (33 1/3 %) of the outstanding balance of the account.

### **SIGNATURES**

\_\_\_\_\_  
Female parent/guardian \_\_\_\_\_ date

\_\_\_\_\_  
Male parent/guardian \_\_\_\_\_ date

### **OFFICE USE ONLY- IDENTITY VERIFICATION**

Place of Birth \_\_\_\_\_ /Birthdate \_\_\_\_\_ /Birth certificate # \_\_\_\_\_  
Date Issued \_\_\_\_\_ /Other form of proof \_\_\_\_\_

\_\_\_\_\_  
Administrator \_\_\_\_\_ date

Date Child Entered Care \_\_\_\_\_

Date Left Care \_\_\_\_\_